

SUPVSR OF STREET CLEANING

Job Number: 136093

Description

SUPERVISOR OF STREET CLEANING

Bargaining Unit -54

Any employee who bid on the Supervisor of Street Cleaning position pursuant to the bid notice that was posted from 7/26/08 to 8/9/08 will be considered together with any employees who bid pursuant to this bid notice. A new bid is not required.

BID ANNOUNCEMENT

Department of Streets and Sanitation

Number of Positions: 10

This position is covered under the terms of the City's collective bargaining agreement with B.U. 54 - Laborers International Union of North America - Local 1001. Only employees in City job titles in this bargaining unit are eligible to bid on this position.

DUTIES: Surveys designated neighborhood areas to identify street cleaning services needed, including lot cleaning, graffiti removal, weed cutting, debris removal, snow and ice removal and other related neighborhood improvement services; works with Bureau of Street Operations management in preparing work plans, scheduling work crews and equipment, and making daily work assignments; monitors work in progress to ensure work crews are on schedule and meet established work objectives; plans and schedules garage demolitions by work crews and coordinates appropriate debris and garbage removal from site; inspects vacant lots with debris and uses computer to access property owner records to determine ownership; writes and issues citations for sanitation code violations; maintains computerized records and database of work activity records and prepares productivity reports for use in performance management reviews; responds to service requests and complaints regarding Bureau of Street Operations programs received through the City's 311 system; approves subordinates time off requests and monitors CATA records for accuracy; assists in developing performance standards and evaluates subordinate employees' performance. Performs related duties as required.

Location: Varies

Shift: Varies

Days off: Varies

Hours: Varies

Qualifications

Four years of progressively responsible work experience in street cleaning or sanitation operations, or an equivalent combination of training and experience. A valid U.S. Driver's License is required. Must have the permanent use of an automobile that is properly insured including a clause specifically insuring the City of Chicago from accident liability.

NOTE: To be considered for this position you must provide information about your educational background and your work experience. If you fail to provide this information at the time you submit your application, it will be incomplete and you will not be considered for this position. There are three ways to provide the information: 1. you may attach a resume; 2. you may paste a resume; or 3. you can complete the on-line resume fields.

NOTE: A copy of your official transcripts, licenses, or training certificates will be required at the time of interview/test, if applicable.

TWO PART PROCESS: (1) a written multiple choice and true/false test covering the city's personnel rules, ethics, and Shakman Compliance; and (2) a written multiple choice and true/false test covering job relevant questions on supervisory and technical skills. Applicants must pass each portion of the process to proceed to the next. Copies of the study guide materials are available in the hiring department or Room 100 - Service Center at City Hall. Additional information about the process will be given to eligible candidates by the hiring department. Test results will be made available upon written request to the Commissioner of the Department of Human Resources once all test scores have been compiled and review of the process has been finalized.

Evaluation: Your initial evaluation will be based on information provided on the application form and documents submitted with the application. Applications must be submitted by the individual applicant. No second party applications will be accepted.

Residency Requirement: An employee must be an actual resident of the City of Chicago. Proof of residency will be required at the time of employment.

If you are disabled and require a reasonable accommodation to file your application, please contact the City of Chicago, Department of Human Resources at 312-744-4976, TTY: 312-744-5035. You will be required to provide information regarding your request.

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

City of Chicago is an Equal Opportunity/Affirmative Action Employer

City of Chicago
Richard M. Daley, Mayor

Department of Human Resources
Homero Tristan, Commissioner

Job Posting: 2008-Sep-05 | **Unposting Date:** 2008-Sep-19

Bargaining Unit: 54

Work Locations:

Starting Pay Rate: \$51,228.00 | **Maximum Salary:**